

# SPECIMEN REPRODUCTION REQUEST FORM PALEONTOLOGY



Vertebrate Collections \_\_\_\_\_  
Invertebrate Collections \_\_\_\_\_  
Paleobotany \_\_\_\_\_

11 W Jones St, Raleigh, NC 27601  
(919) 707-9800

Request Date: \_\_\_\_\_ Requesting Individual: \_\_\_\_\_

Title: \_\_\_\_\_

Institution: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

E-mail: \_\_\_\_\_

Specimens or materials requested: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Type of reproduction (3D scanning, printing, molding, casting, etc...):

\_\_\_\_\_

Where will the reproduction be made?: \_\_\_\_\_

Will the reproduction alter the specimen in any way? Yes§ / No

*§If yes please describe specimen treatment needed for reproduction. Please state specifically any treatment to NCMNS fossil specimens, including embedding procedures, coating required, preservatives applied and or release agents during specimen reproduction. Detail any kind of chemical alteration your procedures might cause, and any and all treatments, including consolidants or coatings (e.g., silicone, latex, mold release agents) that may affect future chemical analyses.*

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\_\_\_\_\_

Are the reproductions solely intended for non-commercial research and/or educational usage? Yes / No†

†Reproductions are licensed by the NCMNS to the researcher named below for non-commercial usage only.

**Permission for commercial usage must be requested separately.**

How many reproductions are you requesting permission to make?: \_\_\_\_\_

Detail the specific plans for reproduction usage: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**I have read, understand, and agree to the following conditions (please initial by each)**

\_\_\_\_\_ All reproductions including specimen scans, casts, and molds remain copyright of the NCMNS.

\_\_\_\_\_ Researchers must provide copies of all **3D scans** to the NCMNS before conclusion of an onsite research visit or if reproductions are being made offsite, within 2 weeks of reproducing specimens.

\_\_\_\_\_ In the **event of molding**, all molds must be returned, along with any notes about materials used (e.g., release agents) with the specimens to NCSM.

\_\_\_\_\_ Remolding of casts or additional 3D printing of NCSM specimens beyond the scope of this request is prohibited without written permission of NCSM.

\_\_\_\_\_ Reproductions of NCSM specimens (including printable digital models) may not be distributed to other individuals or institutions (gifted, bartered, or loaned) without written consent of NCSM.

\_\_\_\_\_ The original NCSM specimen number should be written or embedded directly on casts and molds.

\_\_\_\_\_ Researcher has read the attached NCMNS policy on specimen reproduction and agrees to abide by all conditions set by NCMNS Paleontology Staff.

\_\_\_\_\_  
**Researchers Signature**

\_\_\_\_\_  
**Date**

NCMNS Paleontology staff signatures required for approval:

\_\_\_\_\_  
Lindsay Zanno, Ph.D., Head & Curator, Paleontology, NCMNS

\_\_\_\_\_  
Christian Kammerer, Ph.D., Curator, Paleontology, NCMNS

\_\_\_\_\_  
Sean Moran, Collections Manager, Geology and Paleontology, NCMNS

**Additional Conditions of Agreement:** \_\_\_\_\_

\_\_\_\_\_  
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